

**Information on the processing of personal data \*  
within the event management (eUNIQUE/VENTARI)**



Designation	Description
Identity and contact details of the controller	Phoenix Contact S.p.A. Via Bellini 39/41 20095 Cusano Milanino (MI) Tel. 02.660591 <a href="mailto:info_it@phoenixcontact.com">info_it@phoenixcontact.com</a>
Contact details of the data protection officer	Phoenix Contact S.p.A. Via Bellini 39/41 20095 Cusano Milanino (MI) Tel. 02.660591 <a href="mailto:info_it@phoenixcontact.com">info_it@phoenixcontact.com</a>
The purposes of the processing for which the personal data are intended	The purpose of processing the data lies in the handling (planning, preparation, organization, follow-up) of events.
Legal basis for the processing	Art. 6 (1) (b) GDPR (for external participants) Section 26 (1) FDPA (for employees)  Consent of the data subjects (data is collected by the data subjects).
Categories of personal data that are processed	Master data: Name, gender, official address, official contact details (e-mail, telephone number), if need be additional personal data (depending on the event) e.g. private address, date of birth. For employees in addition: Characteristics of organizational assignment of employees (organizational key, cost center and personnel number) to create expense reports, for instance.  Event-related data: Location and dates of the event, assigned hotels, travel options to book resources. If need be, special data required for the relevant event, such as travel data, clothing size, special food preferences, passport number (for visa applications), etc.
Source (origin) of the data	From the data subject
Recipient(categories) of the data	Where applicable, service providers/processor within the event management and the maintenance of the IT systems used.
Transfer of data to a third country or an international organization and the associated safeguards to protect the data	The data will only be transferred to a third country if it is necessary for the execution of the event, e.g. excerpts of the data, depending on the event: Hotels, visa services, transport services, event agencies, other service providers, etc.

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Storage duration of the data	<p>Master data of employees and comparable groups of persons (eg sales representatives) of the Phoenix Contact Group as well as former employees who have retired after the employment relationship has ended: After termination of the employment/contractual relationship (without transition to retirement). -&gt;15 months after the last assignment to an event.</p> <p>Master data of external participants: (not belonging to the Phoenix Contact Group) are only stored on an event-related basis and deleted after the end of the event or follow-up of the event. -&gt;6 months.</p> <p>Event data: Deletion of data after end of the event or follow-up of the event. -&gt;6 months.</p>
Rights of the data subjects <ul style="list-style-type: none"> <li>• to access</li> <li>• to rectification, erasure or restriction of processing</li> <li>• to object to the processing</li> <li>• to data portability</li> </ul>	If the respective legal requirements are met, you are entitled to the following rights: Right to have access to your data that we store; rectification, erasure, restriction of processing your data or the right to object to the processing, as well as data portability.
Right to lodge a complaint	If you are of the opinion that the processing of your personal data is unlawful, you have the right to lodge a complaint with a competent data protection supervisory authority.
Legal or contractual necessity to provide the data, as well as any consequences of failure to provide the data	<p>The processing of the personal data mentioned here is necessary for the participation in an event at Phoenix Contact.</p> <p>Without this data, participation is not possible.</p>
Automated decision-making / Profiling	There will be no automated decision-making or profiling based on your collected data.

Updated: January 2019